



Edmonds Community College is committed to diversity, equity and social justice. The college values its talented, diverse workforce and seeks to attract, hire, and support employees who consistently and actively embrace diversity and equity. We are intentional about social justice – the active engagement toward equity and inclusion that addresses issues of institutional, structural, and environmental inequity, power and privilege.

BUILDING MAINTENANCE TECHNOLOGY INSTRUCTOR (2 Positions)
CORRECTIONS EDUCATION
(Temporary Full-Time)

SALARY: (See compensation section below)

OPENING DATE: October 25, 2016

CLOSING DATE: November 22, 2016 at 6:00 pm Pacific Time

DESCRIPTION: Full-time faculty members are responsible for the following: teaching assigned classes to a diverse student body in a variety of formats including lecture, small-group, and one-on-one lessons; developing curriculum; preparing teaching materials; developing and assessing student learning outcomes related to specific course descriptions; assigning grades; maintaining required records; and advising/consulting with students to support their success. This is a full-time temporary position that reports to the Dean of the Corrections Division.

The instructor will be responsible for teaching the following courses: Building Maintenance Fundamentals, Construction Basics, Interior and Exterior Maintenance and Repair, Plumbing, Electrical, and HVAC. Other responsibilities include participation in the following: achievement of the college's mission and goals; upholding the college's values; governance of the college via department and division work; committee assignments; required professional development and college in-service activities (including employee orientation and college compliance trainings); personal and program evaluation. The instructor must also maintain the safety and security of the Monroe Correctional Complex at all times, while ensuring compliance with all Department of Corrections policies/procedures and MCC Operational Memoranda. The instructor will be required to attend a six-week Correctional Worker Core training prior to teaching at MCC and must attend annual DOC in-service training sessions.

For information on applying, please see **Application Procedures and Required Documents**, below.

REQUIRED QUALIFICATIONS:

- High school diploma or equivalent.
- Five years of experience in a construction trade.
- Excellent speaking, writing, listening, critical thinking, and problem-solving skills.

PREFERRED QUALIFICATIONS:

- Candidates must exhibit appreciation of, sensitivity to, and respect for a diverse community college environment, inclusive of students, faculty, and staff of varying social, economic, cultural, ideological, and ethnic backgrounds.
- Experience teaching at a secondary or post-secondary level, correctional facility, industrial or workplace setting.
- Demonstrated experience managing and working effectively with multiple teams of students, colleagues, college leadership, and customers in a community college environment.
- Experience using and maintaining a variety of both hand and power tools in a work setting.
- Leadership experience in a work setting.

COMPENSATION:

The salary will be Step G of the current faculty salary schedule, which is \$61,000 for a 172-day appointment (three quarters). The college provides an excellent benefits package which includes medical, dental, life insurance, and a retirement plan.

PHYSICAL WORK ENVIRONMENT:

Work will be performed in a correctional environment where the potential for violence exists. Work is typically performed in an office and lab classroom. Applicants must pass an NCIC criminal background check and continued access to the facility is a condition of ongoing employment. TB testing is also a condition of employment.

CONDITIONS OF EMPLOYMENT:

- You must document your citizenship or employment authorization within three days of hire.
- Agency Shop Fee: You must become a member of the faculty union or pay a representation fee or nonassociation fee within thirty calendar days of your hire.
- TB test is required.
- Position is subject to a criminal background check.
- All new positions are contingent upon funding.

APPLICATION PROCEDURES AND REQUIRED DOCUMENTS:

All applicants must apply online. No paper submissions or emailed materials will be accepted.

Your online application must include the following in order to be complete:

1. Responses to supplemental questions. (Part of the online application and used in the screening process; please provide thorough information.)
2. Current resume or CV.
3. Names and contact information for three references.
4. Two current letters of recommendation. (If you have these letters, please attach them to your online application. *If they are presently unavailable, do not send them to us.* Bring them with you if you are contacted for an interview.)
5. Transcripts(s). (Please scan and attach them to your online application. *If they are presently unavailable, do not send them to us.* Bring them with you if you are contacted for an interview – unofficial transcripts will be accepted.)

To apply, go to www.edcc.edu/hr and click on Current Job Openings.

EDMONDS COMMUNITY COLLEGE:

Established in 1967, Edmonds Community College is a public, two-year, state community college. It strengthens our diverse community by helping students access educational and career opportunities in a supportive environment that encourages success, innovation, service, and lifelong learning. It serves more than 20,000 students annually, including more than 1,400 international students from 62 countries. The college offers 68 associate degrees and 58 professional certificates in 29 programs of study. Its highest enrolled programs are the Associate of Arts/Associate of Science degrees, Paralegal, Allied Health (pre-nursing degree), Business/Accounting, Construction Management, and Culinary Arts. The college is located in the center of the growing south Snohomish County communities of Edmonds, Lynnwood, Mountlake Terrace, Brier, Mill Creek, Mukilteo, and Woodway. For more information, visit www.edcc.edu.

More about [Edmonds Community College's mission, themes and core values can be found here.](#)

EEO/AFFIRMATIVE ACTION STATEMENT:

Edmonds Community College is an equal opportunity employer and assures equality of treatment in educational and employment opportunities without regard to race, color, religion, national origin, sex (gender), disability, sexual orientation, age, citizenship status, marital status, veteran status, or genetic information. Applicants with disabilities who require assistance with the recruitment process may call 425-640-1470 or email jobs@edcc.edu and accommodations will be made to the extent reasonably possible. The Human Resources Office is accessible to persons with disabilities.